



**Finance Department**  
100 Park Central Plaza, Suite 300  
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## NOTICE OF AWARD

September 21, 2022

CONTRACT TITLE: Outside Air Unit (OAU) Replacement – Secondary Campus

CONTRACT PERIOD: September 2022 – Spring 2022 (estimated)

RENEWALS: N/A

CONTRACT NOTES: MPCS has limited the award to replacement at Manassas Park High School

CONTRACTOR: Calvert Controls, Inc.  
105 Adelina Road, Suite 201  
Prince Frederick, MD 20678

Contact: Andrew Leginze  
Phone: (301) 855-1986  
E-mail: [aleginze@calvertcontrols.com](mailto:aleginze@calvertcontrols.com)

COOPERATIVE TERMS: N/A

MPCS CONTACT(S): Amy Stoffregen  
Phone: (703) 335-8850  
E-mail: [amy.stoffregen@mpark.net](mailto:amy.stoffregen@mpark.net)

### ORDERING INSTRUCTIONS:

All purchase requests must be processed through KeyNet to generate a Purchase Order and encumber funds. Requests exceeding the small purchase threshold must be approved prior to ordering. Applicable bonds required in accordance with Virginia State procurement act.